

SCHOOL HOURS

9.30 a.m to 12.20 p.m

1.05 p.m to 3.55 p.m

Lunch break : 12.20 p.m to 1.05 p.m

School UNIFORM from Monday to Saturday

Boys Pre-Primary & boys from Class I to IV	{ Dark ash coloured with slightly visible striped half trousers, striped half sleeved yellow shirt with school label, ash socks with yellow band & black shoes
Girls Pre-Primary	{ Frock with yellow striped top and dark ash coloured with slightly visible striped bottom, ash socks with yellow band & black shoes.
Girls from Class I to IV	{ Dark ash coloured with slightly visible striped Skirt, striped half sleeved yellow shirt, ash socks with yellow band black shoes & light yellow ribbon.
Boys from V to XII	{ Dark ash coloured with slightly visible striped pants, striped half sleeved yellow shirt with school label, ash socks, with yellow band black shoes. Low waist pants are not allowed.
Girls from V to XII	{ Dark ash coloured with slightly visible striped pants, striped half sleeved yellow shirt, with dark ash coloured blazer, Dark ash socks with yellow band Black shoes, light yellow ribbon.

No Colour Dress is allowed in the School Campus

ABOUT P.E.S. VIDYALAYA

P.E.S. Vidyalaya, an English Medium School following the Central Board of Secondary Education Syllabus, was inaugurated on 14-06-1990. The institution is managed by the Payyanur Educational Society, Payyanur which also runs Payyanur College. This society is a secular, non communal, non-partisan one, having over two thousand members. The first committee was constituted in 1963 under the presidentship of Late Adv. K.S.Umamaheshwara Iyer (Eminent Advocate, Payyanur). Sri. K.G.Maller succeeded as president of the society till his demise in October 1997. The school is approved by the Central Board of Secondary Education, Delhi.

Present President : Sri. K.Ramachandran Master

Principal : Smt. Seema R

The chief objectives of the Vidyalaya are:

1. To provide facilities for the improvement of children in academic, cultural, physical and moral spheres.
2. To impart education of high quality to the pupils, in general.

Besides the pre-primary section there are classes from Std I to XII

Let our Vidyalaya grow from strength so that it may develop into a full-fledged institution emitting the light of knowledge far and wide.

TO THE STUDENTS

1. Wear the prescribed school uniform on all working days, examination days and during all school functions.
2. Attend the morning assembly without fail. Stand respectfully for the National Anthem whenever is sung.
3. Get the Late Attendance Record and Absence Record signed by the parents / guardians if late / absent in the class.
4. Do not meet parents or visitors or leave the school premises during school hours. In case of emergency a written request duly signed by the parent / guardian should be produced.
5. Exchange of articles or transaction of money is not allowed. Magazines, toys or sophisticated articles must not be brought to school.
6. Collection of money to buy gifts for teachers, friends or for celebrations without the permission of the Principal is not allowed.
7. Do not purchase food, sweets, chewing gum, ice-cream, soft drinks etc. from unauthorised dealers / hawkers near the school.
8. Be responsible for your personal belongings, including books, lunch boxes, umbrellas.
9. Do not scribble on the walls / furniture or dirty the classrooms or damage any property of the school. Parents will have to compensate for any damage causes to the school property by their wards.
10. Participation in school games and other activities is mandatory unless rendered medically unfit or exempted by the Principal. Students are not allowed to be in the class during games period.
11. To inculcate spirit of patriotism and an awareness of Indian culture and heritage, various cultural activities and national festivals are conducted. It is obligatory for all students to attend such functions.
12. Politeness and courtesy are expected. Every student is urged to maintain high moral and spiritual standards. They are answerable to the school authorities for their moral conduct even outside the school.

13. Come neatly dressed to school. Boys must cut their hair short. No boy with long hair will be allowed in the class. Girls with short hair should use plain black hairband. Girls with long hair should plait the hair into two and tie them with black band.
14. Do not wear costly jewels. Anklets, bangles, bracelets, fancy hair-bands, clips, flowers, nail polish, finger-rings etc. are strictly forbidden in the school campus.
15. Simple wrist-watches are allowed only from Std III upwards. Watches with calculators, digital watches and fancy watches which cause distraction in the class are strictly forbidden.
16. Attendance on the re-opening day on the last working day of each term is mandatory.
17. Do not loiter in the town or local shops, ice-cream parlours etc. after class-hours.
18. Only English should be spoken in the school premises to acquire greater proficiency in the use of the language.
19. Class VI to XII will have regular classes from Monday to Saturday. Saturday will be a holiday for Classes L.K.G to VIII.
20. Promotion to higher classes is on the basis of marks secured in Terminal Exams and unit tests.
21. Any student who fails in the Annual exam, twice in the same class will have to leave the school.
22. The school reserves the right to suspend or dismiss a student on grounds of irregular attendance, disobedience of discourtesies to teachers, any kind of malpractice or objectionable behaviour not in keeping with the good tone of the school, inside the premises elsewhere.
23. This diary should be brought to the class daily.

TO PARENTS AND GUARDIAN

Parents are requested...

1. Not to send children to school when they are suffering from any contagious or infectious disease. After recovery they must bring a fitness certificate from the doctor certifying that the child is fit to attend the class.
2. Not to give money to their children.
3. To see that their children do not bring mobile phones, calculators or any such electronic devices to school.
4. To ensure that no child remains in the school premises after 4.00 p.m unless instructed by the school authorities.
5. To see that their children come neatly and smartly dressed in proper uniform.
6. To encourage their children to take active part in the co-curricular activities of the school and cultural celebrations.
7. Not to enter classrooms and meet the teachers during school hours. If they wish to meet the teacher, they may do so only after getting prior permission from the Principal.
8. To check the diary and note the communications from the Teachers. Also note the homework set and see that the work is done.
9. To see that this diary is brought to school daily.
10. To read the rules carefully and see that they are followed. Please note that the rules are subject to modification in the interest of the pupil and the school.
11. To co-operate with the school authorities by taking interest in the progress of their children and enforcing regularity, punctuality and discipline.
12. Not to criticise the school or teachers in the presence of the students. Those who wish to seek any clarification, information or make any suggestions or complaint should do so directly to the Principal, and not to the class Teacher.

WITHDRAWALS

1. Transfer Certificate will be issued only to those who have paid the fees and other dues.
2. Transfer Certificate will be given only on production of a written application from the parent or guardian.
3. Pupils leaving or joining the School in the middle of the term, must pay the term fees and other dues.
4. The parents must submit a written request on week in advance for the issue of T.C.

ATTENDANCE AND LEAVE

1. No student should be absent from class without applying for leave.
2. Leave application should be submitted by the student/parent to the class Teacher. The reason for applying for leave should be clearly stated. All leave application should be counter signed by the parent or guardian. In case of long leave on medical ground, the leave application supported by medical certificate must be submitted to the principal.
3. A student who is absent without leave for fifteen consecutive working days is liable to be removed from the rolls without any notice. The decision of the Principal in this matter will be final.

VISITING HOURS OF THE PARENTS

All Classes - 12.20 to 1.05 (Lunch Break)

LKG to VIII Class - During Saturday

Outsiders, including parents, are never allowed to enter class rooms during working hours. All dealings with the teachers should be made through the Principal.

Students should take between themselves, to the teachers and to the Principal only in English, in the class rooms, and the school compound.

INDIVIDUAL PERFORMANCE CHART 2023-24

Name Class

Sl. No.	Personality Traits	Points %	Marks Awarded
01	Academics	60	
02	Attendance, Punctuality & Regularity	05	
03	Perfection in School Uniform	05	
04	Discipline	05	
05	Manners & Hygiene	05	
06	Leadership Quality & Public Speaking	05	
07	Participation in School Activities	05	
08	Communication Skill & Campus Language	05	
09	Attitudes towards Teachers, Elders, Schoolmates & School Activities	05	
Total Marks Obtained		100%	

FEE PAYMENT RULES EFFECTIVE 2023-2024

P.E.S. Vidyalaya, a premier CBSE School at Payyanur is sponsored and managed by "Payyanur Educational Society". Payyanur is purely a self-financing school, which gets no aid or grant from the State/Central Government. The fee structure alone is expected to meet the school's infrastructure development, staff salaries and recurring expenditure. However the Management has decided to collect only the most cost effective fee just to partially meet the expenses and to provide quality education.

Annual tuition along with Transportation fee shall be paid in advance in four instalments. The first instalment tuition fee, special fee and transportation fee shall be paid on or before 25th June. Second installment shall be paid on or before 15th September, Third installments on or before 15th December and Fourth and last installment before 15th February.

A fee card will be issued to each student detailing his/her school fee. Parents are requested to kindly bring the Fee Card and please ensure the relevant entries are made by the school office after making the payment.

The due date for all payments including tuition fee and bus fee is on 25th day of June, 15th August, 15th November and 15th February every year. If 25th/15th happens to be a holiday, the next working day will be the last day for receiving all kinds of school fees without fine.

If no payment is received on or before 10th July, 25th September, 25th December and 28th/29th February, the defaulter's name will be removed from the roll and will be permitted to re-join only after paying all dues along with re-admission fee of Rs. 100/-. Further, the defaulters will not be permitted to attend the class until and unless he/she is re-admitted. Obviously the defaulters will not be permitted to board the school bus. During this period they are liable to lose their attendance which may affect their promotion.

If a parent wants to withdraw his/her ward from the school, he/she may do so after submitting an application to that effect, the Principal in writing for his/her approval at least a month in advance. Same conditions apply to the students who wish to discontinue the bus facility.

Fee paid once will not be refunded. However, this could be re-considered only in genuine cases.

**Payment of school fee, parents are permitted to pay their ward's fee directly
at the Federal Bank Ltd. Payyanur, P.E.S. Vidyalaya,
A/c No. 11260100658134, IFSC Code : FDRL0001126**

EVALUATION OF ACADEMIC SUBJECTS IN CLASSES VI to VIII

Subjects	TERMS - 1 (100 marks) (1st half of the session) 20 marks Periodic Assessment + 80 marks for Half Yearly Exam		TERMS - 2 (100 marks) (2nd half of the session) 20 marks Periodic Assessment + 80 marks for Yearly Exam	
	PA 20 Marks	Half Yearly Exam	PA 20 Marks	Yearly Exam
Language 1	Periodic Test 10 marks with syllabus covered till announcement of best dates by school	Written Exam for 80 marks with syllabus covered till announcement of Half Yearly exam dates by school	Periodic Test 10 marks with syllabus covered till announcement of test dates by school	Written Exam for 80 marks with syllabus covered as below
Language 2				
Language 3				
Mathematics	Note Book Submission 5 Marks at term end		Note Book Submission 5 Marks at term end	Class VI: 10% of 1st term covering significant topics + entire syllabus of 2nd term
Science	Sub Enrichment 5 marks at term end		Sub Enrichment 5 marks at term end	Class VII: 20% of 1st term covering significant topics + entire syllabus of 2nd term
Social Science				Class VIII: 30% of 1st term covering significant topics + entire syllabus of 2nd term

Subject Enrichment

Activities : These are subject-specific activities aimed at enhancing the understanding and skills of the students. These activities are to be carried out through out the term, however, they should be evaluated at the term-end.

Languages : Aimed at equipping the learners to develop effective listening and speaking skills. The language teachers may devise their own methods and parameters for assessment of the languages.

Mathematics : For the activities in Mathematics, following links in CBSE website may be referred to (click on the hyperlinks given below).

1. Classes 3 and 8
2. Classes 3 and 8 (Part 2)
3. Classes 3 and 8 (Part 3)

Science : Practical work and activities in Science may be undertaken as suggested to the NCERT Syllabus and Text Books. The following link in CBSE website may be referred to Science Activity class VIII.

Social Science : Map or the project work may be undertaken as suggested by the NCERT Syllabus and Text Book.

Grading Scale for Scholastic Areas (Classes VI-VIII) (School will award grades as per the following grading scale)		Grading Scale for Scholastic Areas (Class IX) (School will award grades as per the following grading scale)	
Marks Range	Grade	Marks Range	Grade
91-100	A1	91-100	A1
81-90	A2	81-90	A2
71-80	B1	71-80	B1
61-70	B2	61-70	B2
51-60	C1	51-60	C1
41-50	C2	41-50	C2
33-40	D	33-40	D
32 & Below	E (Failed)	32 & Below	E (Failed)

Co-Scholastic Activities (Classes VI - VIII) : For the holistic development of the student, co-curricular activities in the following areas be carried out in CBSE affiliated schools by the teachers and will be graded term-wise on a 3-point grading scale (A-Outstanding, B-Very Good and C-Fair). The aspect of regularity, sincere participation, output and team work be the generic criteria for grading in the following co-scholastic activities.

- (a) Work Education : Work Education refers to skill-based activities resulting in good or services useful to the community.
- (b) Art Education (Visual & Performing Art)
- (c) Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)

Discipline (Classes VI-VIII) : The students will also be assessed for the discipline which will be based on the factors like attendance, sincerity, behaviour, values, tidiness, respectfulness for rules and regulations, attitude towards society, nation and others grading on Discipline will be done term-wise on a 3-point grading scale (A = Outstanding, B = Very Good and C = Fair).

EVALUATION OF ACADEMIC SUBJECTS IN CLASSES IX to X

Remodeled assessment structure effective from the Academic Year
..... for Class IX & X

Total 100 Marks				
(Syllabus for assessment will be only Class X)				
Subjects	80 Marks (Board of Examination) Student has to secure 33% marks out of 80 marks in each subject	20 Marks (Internal Assessment) Student has to secure 33% marks out of overall 20 marks earmarked in each subject		
		Periodic Test (10 Marks)	Note Book Submission (5 Marks)	Subject Enrichment Activity (5 Marks)
		(i)	(ii)	(iii)
Language 1 Language 2 Science Mathematics Social Science	Board will conduct Class X Examination for 80 marks in each subject covering 100% syllabus of the subject of class X only Marks and Grades both will be awarded for individual subjects 9-point grading will be same as followed by the Board in Class XII	Periodic written Test, restricted to three in each subject in an Academic Year Average of the best two tests to be taken for final marks submission	This will cover * Regularity * Assignment Completion * Neatness & unkeep of note book	Speaking and listening skills Speaking and listening skills Practical Lab Work Maths Lab Practical Map Work and Project Work

i) Periodic Test (10 marks)

The school should conduct three periodic written tests in the entire academic year and the average of the best two will be taken. The schools have the autonomy to make its own schedule. However, for the purpose of gradient learning, three tests may be held as one being mid-term test and other the two being pre mid and post mid-term with portion of syllabus cumulatively covered. The gradually increasing portion of contents would prepare students acquire confidence for appearing in the Board examination with 100% syllabus. The school will take the average of the best two tests for final marks submission.

ii) Notebook Submission (5 marks)

Notebook submission as a part of internal assessment is aimed at enhancing seriousness of students towards preparing notes for the topics being taught in the class room as well as assignments. This also addressness the critical aspect of regularity, punctuality, neatness and notebook upkeep.

iii) Subject Enrichment Activities (5 marks)

These are subject specific application activities aimed at enrichment of the understanding and skill development. There activities are to be recorded internally by respective subject teachers.

For Languages : Activities conducted for subject enrichment in languages should aim at equipping the learner to develop effective speaking and listening skills.

For Mathematics : The listed laboratory activities and projects as given in the prescribed publication of CBSE/NCERT may be followed.

For Science : The listed practical works/activities may be carried out as prescribed by the CBSE in the curriculum.

For Social Science : Map and project work may be undertaken as prescribed by the CBSE in the curriculum.

Co-Scholastic Activities : Schools should promote co-curricular activities for the holistic development of the student. These activities will be graded on a 5-point grading scale (A to E) and will have no descriptive indicators. No upscaling of grades will be done.

	To be graded on a 5-point scale (A-E) in School	Areas and Objective (as prescribed in the Scheme of Studies for Subjects of Internal Assessment)
Work Education or Pre-vocational Education	By the concerned Teacher	Work education is a distinct curricular area for students for participation in social, economics and welfare activities. Student gets a sense of community service and develops self-reliance. (for Pre-Vocational Education as per Scheme of Studies)
Art Education	By the VA/PA or the concerned teacher	Art Education constitutes as important area of curricular activity for development of wholesome personality of the students. Students will select one or more forms of creative arts.
Health & Physical Education (Sports / Martial Arts / Yoga / NCC etc.)	By the PE Teacher	Health & physical activity preferably sports must be given a regular period. Students should be provided opportunities to get professionally trained in the area of their interest. Indigenous sports, Yoga and NCC must be encouraged in the schools creating sense of physical fitness, discipline, sportsmanship, self-sacrifice and health care.

3) Discipline (Attendance, Sincerity, Behavior, Values)

Discipline significantly impacts career shaping and it helps build character. Sincerity, good behavior and values develop strength and foster unity and co-operation. Therefore the element of discipline has been introduced. Class teacher will be responsible for grading the students on a Five-point scale (A to E).

The internal assessment comprising 20 marks (10+5+5) entails objectivity and a structured approach. For a holistic assessment, the teachers are expected to make it an effective tool.

LIST OF HOLIDAYS IN 2023-24

2023 JUNE			2023 JULY		
1	T		1	S	
2	F		2	S	HOLIDAY
3	S		3	M	
4	S	HOLIDAY	4	T	
5	M	WORLD ENVIRONMENT DAY	5	W	
6	T		6	T	
7	W		7	F	
8	T		8	S	SECOND SATURDAY
9	F		9	S	HOLIDAY
10	S	SECOND SATURDAY	10	M	
11	S	HOLIDAY	11	T	
12	M		12	W	
13	T		13	T	
14	W		14	F	
15	T		15	S	
16	F		16	S	HOLIDAY
17	S		17	M	KARKIDAKA VAVU
18	S	HOLIDAY	18	T	
19	M		19	W	
20	T		20	T	
21	W		21	F	
22	T		22	S	
23	F		23	S	HOLIDAY
24	S		24	M	
25	S	HOLIDAY	25	T	
26	M		26	W	
27	T		27	T	
28	W	BAKRID	28	F	MUHARAM
29	T		29	S	
30	F		30	S	HOLIDAY
			31	M	

LIST OF HOLIDAYS IN 2023-24

2023 AUGUST			2023 SEPTEMBER		
1	T		1	F	
2	W		2	S	
3	T		3	S	HOLIDAY
4	F		4	M	RE-OPEN
5	S		5	T	TEACHER'S DAY
6	S	HOLIDAY	6	W	SREE KRISHNA JAYANTHI
7	M		7	T	
8	T		8	F	
9	W		9	S	SECOND SATURDAY
10	T		10	S	HOLIDAY
11	F		11	M	
12	S	SECOND SATURDAY	12	T	
13	S	HOLIDAY	13	W	
14	M		14	T	
15	T	INDEPENDENCE DAY	15	F	
16	W		16	S	
17	T		17	S	HOLIDAY
18	F		18	M	
19	S		19	T	
20	S	HOLIDAY	20	W	
21	M		21	T	
22	T		22	F	SREE NARAYANAGURU SAMADI
23	W		23	S	
24	T		24	S	HOLIDAY
25	F		25	M	
26	S		26	T	
27	S	HOLIDAY	27	W	NABI DINAM
28	M	ONNAM ONAM	28	T	
29	T	THIRUVONAM	29	F	
30	W	MOONAM ONAM	30	S	
31	T	SREE NARAYANAGURU JAYANTHI			

LIST OF HOLIDAYS IN 2023-24

2023 OCTOBER		
1	S	HOLIDAY
2	M	GANDHI JAYANTHI
3	T	
4	W	
5	T	
6	F	
7	S	SECOND SATURDAY
8	S	HOLIDAY
9	M	
10	T	
11	W	
12	T	
13	F	
14	S	
15	S	HOLIDAY
16	M	
17	T	
18	W	
19	T	
20	F	
21	S	
22	S	HOLIDAY
23	M	MAHANAVAMI
24	T	VIJAYADASHAMI
25	W	
26	T	
27	F	
28	S	
29	S	HOLIDAY
30	M	
31	T	

2023 NOVEMBER		
1	W	
2	T	
3	F	
4	S	
5	S	HOLIDAY
6	M	
7	T	
8	W	
9	T	
10	F	
11	S	SECOND SATURDAY
12	S	HOLIDAY - DEEPAVALI
13	M	
14	T	
15	W	
16	T	
17	F	
18	S	
19	S	HOLIDAY
20	M	
21	T	
22	W	
23	T	
24	F	
25	S	
26	S	HOLIDAY
27	M	
28	T	
29	W	
30	T	

LIST OF HOLIDAYS IN 2023-24

2023 DECEMBER			2024 JANUARY		
1	F		1	M	RE-OPEN
2	S		2	T	MANNAM JAYANTHI
3	S	HOLIDAY	3	W	
4	M		4	T	
5	T		5	F	
6	W		6	S	
7	T		7	S	HOLIDAY
8	F		8	M	
9	S	SECOND SATURDAY	9	T	
10	S	HOLIDAY	10	W	
11	M		11	T	
12	T		12	F	
13	W		13	S	SECOND SATURDAY
14	T		14	S	HOLIDAY
15	F		15	M	
16	S		16	T	
17	S	HOLIDAY	17	W	
18	M		18	T	
19	T		19	F	
20	W		20	S	
21	T		21	S	HOLIDAY
22	F		22	M	
23	S		23	T	
24	S		24	W	
25	M	HOLIDAY - CHRISTMAS	25	T	
26	T		26	F	REPUBLIC DAY
27	W		27	S	
28	T		28	S	HOLIDAY
29	F		29	M	
30	S		30	T	
31	S		31	W	

LIST OF HOLIDAYS IN 2023-24

2024 FEBRUARY		
1	T	
2	F	
3	S	
4	S	HOLIDAY
5	M	
6	T	
7	W	
8	T	
9	F	
10	S	SECOND SATURDAY
11	S	HOLIDAY
12	M	
13	T	
14	W	
15	T	
16	F	
17	S	
18	S	HOLIDAY
19	M	
20	T	
21	W	
22	T	
23	F	
24	S	
25	S	HOLIDAY
26	M	
27	T	
28	W	
29	T	

2024 MARCH		
1	F	
2	S	
3	S	HOLIDAY
4	M	
5	T	
6	W	
7	T	
8	F	MAHASHIVARATHRI
9	S	SECOND SATURDAY
10	S	HOLIDAY
11	M	
12	T	
13	W	
14	T	
15	F	
16	S	
17	S	HOLIDAY
18	M	
19	T	
20	W	
21	T	
22	F	
23	S	
24	S	HOLIDAY
25	M	
26	T	
27	W	
28	T	
29	F	
30	S	
31	S	

PA 1 Time Table

Day & Date	Subject	Time

PA 2 Time Table

Day & Date	Subject	Time

Mid Term

Day & Date	Subject	Time

PA 3 Time Table

Day & Date	Subject	Time

PA 4 Time Table

Day & Date	Subject	Time

Annual Exam

Day & Date	Subject	Time

LEAVE RECORD

Date of applying	Date for which leave is required	Number of days	Reasons	Initials of the parent / guardian	Initial of the teacher	Initial of the Principal

P.E.S. VIDYALAYA TIME TABLE

Day	1	2		3	4	
	9.30 a.m. to 10.10 a.m.	10.10 a.m. to 10.50 a.m.		11.00 a.m. to 11.40 a.m.	11.40 a.m. to 12.20 p.m.	
Monday			Morning Recess 10.50 a.m. to 11.00 a.m			Lunch Break 12.20 p.m. to 1.05 p.m
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						

All 2nd Saturday Holiday

Honesty is the best policy

EDAT, PAYYANUR 2023-2024

5	6		7	8
1.05 p.m. to 1.45 p.m.	1.45 p.m. to 2.25 p.m.		2.35 p.m. to 3.15 p.m.	3.15 p.m. to 3.55 p.m.
5 12.25 p.m. to 1.00 p.m.				

Break 2.25 p.m. to 2.35 p.m

FEE RECORD

Name

Class Section Adm. No.

Tuition Fee Rs.

Term	Amount Paid	Date of Payment	Sig. of School Office	
Ist Term				

Term	Amount Paid	Date of Payment	Sig. of School Office	
IInd Term				

Term	Amount Paid	Date of Payment	Sig. of School Office	
IIIrd Term				

Term	Amount Paid	Date of Payment	Sig. of School Office	
IVth Term				

TIPS TO BE A GOOD STUDENT

1. Never omit the lesson or homework assigned. If you do, it is like missing a train that you can never catch afterwards.
2. Always revise the work done in the class and get your difficulties solved.
3. If memory work is assigned, learn it overnight and repeat it, as the first thing in the morning.
4. Repeat at the end of the week all that was learnt during the week.
5. Make a daily home time table for yourself. In this way you learn to be a student of regular habits, a most valuable asset in later life.
6. Realise the value of time. Do not wait till the approach of the examination. The key to success is regular and sincere work. Do not waste your talents for want of application.

A Word to Parents

1. Scrutinize daily the reports in the calender. Take the necessary action required. If there are matters that need your attention, confirm the same by your signature.
2. Attend to weakness in time. Lay strong foundation now. It is a guarantee of security and success.